

NAGAP Volunteer Opportunity Details

Committee: Annual Conference/Graduate Enrollment Management Summit Committee

Travel Required: Two to Three times a year including annual Graduate Enrollment Management Summit

Description: The Annual Conference/GEM Summit Committee is responsible for bringing members and all interested individuals together for an annual summit, during which new ideas and innovations in the practice and process of graduate enrollment management are exchanged. Emphasis is also placed on the role of professional development in the careers of graduate enrollment management personnel. Committee members are responsible for the planning and execution of the annual event. This committee is limited to and comprised of four members unless deemed otherwise because of travel requirement.

Volunteer Categories: Member(s) selected will be assigned based on committee needs and prior experience

- Annual GEM Summit Chair
- Education Programming Chair
- Community/Special Projects Chair
- Marketing and Communications Chair

Time Commitment: In addition to the travel time required (see above), the members of this committee meet monthly via conference call. Each member is also responsible for completing assigned tasks by specific deadlines. On average, we estimate that each committee member is volunteering from 5 to 8 hours per month, plus travel time.

Additional Information or Requirements: The committee seeks an individual who can work independently and as part of a team. Organizational and time management skills are essential. A good sense of humor is a major plus!